



U.S. Dept. of Education

# Student Spouse Statement of Non-Filing 2019-2020 Verification Worksheet Federal Student Aid Programs



MOUNT ST. JOSEPH  
UNIVERSITY

Your application was selected for review in a process called verification. The law says that, before awarding federal aid, we have the right to ask you to confirm information reported on your Free Application for Federal Student Aid (FAFSA) using this worksheet and other required documents. If there are differences, your FAFSA information will be corrected.

You must complete and sign this worksheet. Non-scholarship aid will not be available until the verification process as outlined on this worksheet is complete. Preliminary awards are estimates of eligibility. Any delay can cause the loss of eligibility for limited aid resources. Failure to complete the verification prior to the last day of enrollment can result in total loss of eligibility. Authority to request and review information is provided under the financial aid program rules (34 CFR, part 686). More info: <https://www.msj.edu/tuition-aid/policies-rules-regulations/verification/>

## NOTICE ABOUT Confirmation of Non-Filing

By completing this document you are verifying that you did not file taxes and were not required to file taxes for the 2017 tax year. Please be sure to include all places of employment for 2017 along with accurate Representation of income earned from each job.

**Do not mail this worksheet to the U.S. Department of Education. Mail, e-mail, fax or take it to Mount St. Joseph University. You should make a copy of this worksheet for your records.**

### A. Student Information

\_\_\_\_\_  
Last Name                                      First Name                                      M.I.                                      MSJ ID Number                                      Last 4 of SSN

### B. Statement of Student Spouse Non-Filing

I certify that I, \_\_\_\_\_, have not filed and am not required to file a 2017 income tax return. I also certify that the listing below is complete and accurately reflects my earnings from work for 2017.

- I have attached the required IRS Verification of Non-Filing Letter, which can be obtained by requesting a tax transcript at [www.irs.gov/individuals/get-transcript](http://www.irs.gov/individuals/get-transcript).
- I attempted to obtain the Verification of Non-Filing Letter from the IRS or other tax authority and was unable to obtain the required documentation because \_\_\_\_\_

\_\_\_\_\_  
Student Spouse Signature

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

### C. Parent Income Information

Please attach any W-2's issued for the jobs listed below.

Employer's Name	2017 Income	W-2 Attached?
	\$	
	\$	
	\$	
	\$	
	\$	

#### Office of Student Administrative Services

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