

Mount St. Joseph University
Legal Name and Personal Data Change Form

Please return this form to the Registrar's Office in the Conlan Center or email the form to Registrar@msj.edu

Student I. D. No. or Social Security No. (required): _____

PREVIOUS INFORMATION:

Former Name: _____

Former Address: _____

Former Email Address: _____

Former Phone No.: _____

Have you applied to or been accepted at the Mount for the current or a future semester? yes no

NEW INFORMATION:

New Name: _____

Copy of official document required (marriage license, divorce decree, driver's license, legal name change)

Gender: male female other

New Address: _____

New Email Address: _____

New Phone No.: _____

Do you want your MSJ network username and email address changed to your new name? yes no

If yes, ISS **cannot** make the changes to your username and email if you are already added to your courses in Blackboard for the semester. The changes will have to be made **after** the semester is over.

Student's Signature Required

Date

(Office use only):

Signature & Date Processed: _____

Admissions Notified? SAS Notified? ISS Notified? (if applicable)